

## SPMT Minutes April 15, 2009

II. Minutes approved by the committee

III. Sharman report-Rachel's recommendation on collaterals will be discussed at the next meeting on May 13. Need union representative to discuss contractual obligations.

IV. Old Business

- a. Steve's requests/recommendations
  - a. There is an updated course guide on the website
  - b. Need to send a cross ALL letter regarding the acknowledgement of significant life events
    - i. The significant life announcements need to be centralized with a strong leadership
    - ii. Necessary to have someone from the central office be a part of the Sunshine Club
      1. Chris W.-speak to Norma about leading or being a part of the Sunshine Club.
    - iii. Survey to faculty to decide what should be distributed to the staff from the club
  - c. Token procedure
    - i. Students must have a note to show Norma or Marge up to 4:00.
    - ii. See Babb for tokens during the day
    - iii. Steve: Edit token procedure wording
  - d. Social Workers
    - i. One worker comes in ½ day on Thursdays
    - ii. Carlos Ceballos is in charge of replacing these services
    - iii. Kathy Monahan's Rationale addition: Due to the economical difficulties, students have to work and provide for their families; therefore they need social worker support.
    - iv. Rachel: Write a letter representing the SPMT and administration to Carlos Ceballos, emphasizing the need to have a full-time social worker at Cross.
  - e. Copy room discussion will be added to next meeting's agenda on May 13.
  - f. 4 block day discussion will be added to next meeting's agenda on May 13.
- b. Role of SPMT
  - a. Is every department represented on SPMT?
    - i. Each department needs an alternate for SPMT
    - ii. SPMT will allow guests to come and watch the SPMT process.
    - iii. For next meeting each representative needs a report ready (if applicable) and an alternate chosen.

- iv. Chris W. will make guest cards
  - b. Subcommittees and dissemination of information moved to the next meeting on May 13.
    - i. Define the language over email to SPMT members
  - c. Chris K-NEASC PD's on May 11 and June 1-produce 2 year report
    - a. Report written over the summer will need to be approved by SPMT in the fall, due October 1.
  - d. Kathy- Awards Committee
    - a. How can students be aware of scholarships and/or awards?
      - i. Need to make sure parents are aware of the awards
      - ii. Kathy is working on the award nominations
      - iii. Applications and scholarships should be addressed in an advisory class.
  - e. Chris W.-School Wide Data Team
    - a. SPMT members will need to review the school improvement plan and address any suggestions to Chris W.
      - i. Ashley will send school improvement plan minutes to SPMT
- V. Committee Reports
  - b. PTO
    - a. Dr. Mayo said there is no overcrowding/no maximum at Cross
    - b. Michele Sherban-Kline: Update the PTO on the school improvement plan in their next meeting May 13.
  - c. SSST
    - a. Tom and the SSST are starting a grievance group for students
      - i. Begin after vacation twice a week
    - b. SSST will work with the PTO to raise money for this group
    - c. Can we develop our own school behavioral plan?
      - i. Chris K.: Will write a recommendation to create our own behavioral plan to the administration
- VI. New Business
  - a. Graduation requirements will be discussed next meeting on May 13.
  - b. Add field trip procedure-scheduling for next meeting on May 13.
  - c. Need a calendar to show field trips, activities, and events on the website.

Next Meeting: May 13, 2009, 1:45 pm B206

## SPMT Attendance

April 15, 2009

1. Sheila Brantley
2. Sharman Tait
3. Chris Kafoglis
4. Chris Willems
5. Emily Webster
6. Tom Sugrue
7. Steve Ciarcia
8. Kathy Monahan
9. Ashley Yanyac
10. Tania Giordano