

SPMT Minutes May 13, 2009

I. Minutes approved by the committee with corrections

II. Old Business

a. Administrative requests/recommendations

- i. S. Ciarcia reported on token procedure that students get tokens from Ms. Coggins.
- ii. The District Behavior Plan is finalized and needs board approval. S. Ciarcia suggested putting forms on the website
- iii. Follow-up recommendations necessary on department time for 2010-2011 course guide and guidance timetable

b. Role and function of SPMT

- i. Discussed need for four subcommittees next year: 1. Budget 2. Curriculum 3. School Communication 4. Technology. R. Sexton will write recommendation that subcommittees be considered as use of non-data-week Tuesday/Wednesday PD time
- ii. C. Kafoglis stated a need for a printed version of policies and procedures for SPMT and dissemination of information from SPMT in order that the school community knows how the SPMT runs

c. Block scheduling

- i. Need to do another survey of teachers, parents and students. Recommendation to be made by SPMT to stay with the same schedule for 2009-2010 school year. Need to inform the administration that SPMT is still in the process of examining the school's schedule

d. Letter will be sent to administration regarding need for another Social Worker

f. Norma is willing to take over Sunshine Club. Faculty members will be asked if they are interested in being included. Norma wants a fixed amount of money for each event (illness, new baby, etc.)

g. NEASC committee groups reconvened in May. Committees will meet again on June 1st

h. K. Monahan reported on Awards Committee. She described the upcoming awards ceremony. The SPMT is recommending the creation of a standing awards committee

j. Fundraising issues—Steve recommended that any proposals should be brought to an Administrator

III. Constituency reports

- a. PTO will meet on the topic of school size and plan their strategy for attending a Board of Education meeting

IV. New Business

- a. Graduation requirement will be 26 credits as of 2012. Students will be encouraged to take more science and math courses
- b. Need for uniform field trip procedures which are communicated to faculty. A school-wide calendar of events was suggested to improve communication in the school
- c. Michele Sherban-Kline will be invited to attend the June meeting to discuss AYP (Adequate Yearly Progress)

Meeting adjourned at 3:35 p.m.

Next meeting: June 10 at 1:45 p. m.

Mary Maloney, Secretary

Attendance:

Lisa Whitfield

Tania Giordano

Joe Gonzalez

Mary Maloney

Rachel Sexton

Carole Bass

Nancy Kafoglis

Kathy Monahan

Sharman Tait

Steve Ciarcia