

New Haven Public Schools
Advanced Placement Course Contract 2009 - 2010

Student Name _____

AP Course _____

Each student and parent of student enrolled in an AP class is required to sign this contract describing the terms and conditions of enrollment in AP courses, and affirming the fact that she/he will take the related AP exam administered in the current academic year by the College Board. One contract per subject is required and must be submitted with student and parent/guardian signatures within two weeks of the start of class. Failure to do so will result in the student being dropped from the class immediately.

AP Exam Required. Enrollment in AP courses requires that the student take the AP exam. If the student named above **does not take** the AP exam for the subject class, the class credit earned for satisfactory completion of the course will be reflected on the academic transcript as “Honors” level (rather than “AP”). Further, if a student does not take the required exam, she/he will pay to the New Haven Board of Education any and all fees for each exam ordered and paid for by the Board of Education. Currently, each exam costs **\$ 86.00** and there is an additional fee charged by the College Board for each AP exam not taken. (This fee will be \$13.00 or greater).

Student Withdrawal From AP Course. Students may withdraw from AP courses, without penalty, if withdrawal is submitted on or before two weeks (2 weeks) after the start of the AP class. Any student enrolled in an AP course who withdraws from that course after that date will receive a grade of W/F on their school academic transcript. PLEASE NOTE: Student withdrawal may result in an inability to enroll in other replacement courses of choice, as the general population has already completed their course registrations. In such conditions, the student may be faced with a lower level of course credits being taken, or other undesirable course schedule adjustments being required.

Academic Credit For AP Courses. AP level credit will be granted to students who successfully complete the required course work and who take the related AP exam. Any student who passes an AP class, but does not take the AP exam for that class will receive “Honors” level credit for that class. **No AP level credit will be granted to a student who does not take the related AP exam, who violates a College Board Exam Policy (i.e.: use of cell phone, etc.), or who cancels her/his score. In such instances, the course credit level reflected on the transcript will be listed as “Honors” rather than “AP”.**

NO EXCEPTIONS

Additional AP Policy and Procedure

- Students wanting to drop AP courses must do so within 2 weeks of the start of the class.
- Students must attend afterschool and/or Saturday tutorial sessions if provided.
- Only students enrolled in an authorized College Board AP course at the school will receive AP credit on the academic transcript.
- AP Procedures should be posted on the school's website and/or in the school's Course Selection Guide. If not, please direct questions to school's AP Coordinator.

Your signature denotes that you have read and understand the front and above sections outlining all AP policies and procedures.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

AP Coordinator _____ Date _____ \

CONTRACT DEADLINE: SEPTEMBER 17, 2009

PLEASE RETURN THE SIGNED CONTRACT BEFORE THE DEADLINE